



## Australian Embassy – Tehran

### Direct Aid Program (DAP)

#### Guideline

### Introduction

The Australian Embassy in Tehran's Direct Aid Program (DAP) is part of the Australian Government's small grants scheme for development activities. We encourage applications for funding from NGOs and not-for-profit organisations involved in development projects.

### What Projects are Eligible for Funding?

Projects must have clear developmental objectives. Particular attention is given to projects providing direct benefits to those most in need in the local community, including vulnerable or disadvantaged groups, children and youth. The focus is on activities that have a direct, practical, immediate impact.

**Eligible activities include:** community health; education; small scale infrastructure; sanitation; rural development; environmental development; gender equality; conferences and training activities; and, cultural and sporting activities

All such projects must have a clear developmental outcome and be able to be implemented within a relatively short period of time. In certain cases, consideration may be given to contributions to disaster relief operations.

**As a general rule, the following activities and inputs are not funded:** items of a routine or recurrent nature, such as staff salaries, office rental and utility costs, spare parts, supplies, routine maintenance and repairs; payment of salaries or fees for consultants and advisors, where they constitute a major cost component; generic conferences, training, cultural and sporting activities that cannot demonstrate a developmental outcome; and micro-finance projects or micro-credit schemes that involve a return of money.

DAP grants are generally between AUD 5,000 - AUD30,000 for each project.

### Application Tips

Applications should be sent by filling out the application form available on Smartygrants platform when the DAP round opens in August each year at the following address:

<https://iran.embassy.gov.au/tran/cooperation.html>

**Proposals must be clearly defined with specific outputs.** Where the proposed activity has been submitted to other possible donors, or is being implemented with activities funded through other sources, this must be clearly stated in the application.

The **costs of the project should be indicated in detail and not grouped together.** Every major item of the project should be costed. You should not include any “miscellaneous” expenses in your application.

The assessments of applications will rely primarily on supporting information supplied by applicants.

- applications should **clearly detail the expected developmental impact of the project**, for example in terms of promoting community development, education, health, gender equality, disadvantaged groups, and environmental sustainability;
- **DAP projects must be sustainable, oriented towards self-help and should not rely on future DAP grants.** Submissions should demonstrate a commitment on the part of the local community to implement the activities and sustain them;
- **appropriate institutional support arrangements must be described**, for example, the level of recurrent costs generated and evidence of capacity to sustain these costs in the longer term;
- details of the extent to which the DAP activity might act as a catalyst for further development of the target community or a model for similar projects elsewhere;
- **preference is given to innovative and creative projects**, particularly those using low technology solutions.

## **Accountability**

If your application is successful **all funds must be spent and acquitted by the following 31 May** (regardless of when the funds are released). Any unspent funds must be returned to the Australian Embassy. This is an Australian Government deadline and extensions will not be given.

All DAP applicants and recipients of DAP funds are required to submit an application form and acquittal report that provides an accurate assessment of the actual outcomes of the activities, as well as financial information through Smartygrants platform found on the following link updated for the relevant rounds:

<https://iran.embassy.gov.au/tran/cooperation.html>

## **Additional Information**

For further information please visit our web site (<https://iran.embassy.gov.au/tran/cooperation.html> ) or contact DAP Tehran on [DAP.Tehran@dfat.gov.au](mailto:DAP.Tehran@dfat.gov.au).